



ARTS & CRAFTS VENDOR APPLICATION 29TH ANNUAL MARKET STREET FESTIVAL DOWNTOWN COLUMBUS MAY 3, 2025

THERE ARE CHANGES THIS YEAR! Please read the ENTIRE festival application before proceeding. If you have any questions, please email us at info@columbusmainstreet.com or call 662-328-6305.

\$125 for applications postmarked or received by March 3, 2025 by 5pm.
\$50 additional late fee for applications postmarked or received after March 3, 2025.

PLEASE READ CAREFULLY - NEW FESTIVAL POLICIES

- Please read the ENTIRE festival application before proceeding. If you have any questions, please email us at info@columbusmainstreet.com or call 662-328-6305.
- Maintaining the integrity of Market Street Festival requires prioritization of booths featuring arts and crafts. Our intention is to improve quality and quantity of exhibitors offering art and crafts.
- You must submit photo(s) of all types of products that will be available at your booth. Applications without photos will not be accepted (Email to: info@columbusmainstreet.com).
- We will evaluate the type of product you plan to exhibit and sell.
- We reserve the right to limit booths of any given variety so that we can have a balanced festival.
- We will allow art categories such as: painting, sculpture, photography, collage, pottery, etc. and crafts such as: jewelry, candles, soaps, metal work, etc.
- Foods that can be consumed on the festival grounds are NOT considered Arts & Crafts Vendors, these are Food Vendors and require a different application found on the website (www.marketstreetfestival.com). Food items such as jams, jellies, sauces, pickles, etc. will be accepted on a limited basis.
- No pets or live animals may be sold. NO guns, knives or any other type of weapon of any kind may be sold, displayed or promoted.
- The MSF Vendor Committee reserves the right to refuse any application. Vendors not accepted will be notified and refunded within two weeks or placed on a waiting list.
- Vendors agree to the use of their name, and/or company name and any photos provided, for all MSF marketing and advertising. Vendors also agree that videos and photographs taken during the event by festival staff may be used for promotional purposes during the event and for future events and are the property of MSF.
- If a vendor does not comply with the festival policies, they will forfeit their booth and will not be allowed to return in following years.
- MSF is required by law to collect 7% MS sales tax. MSF staff will distribute and collect sales tax from your booth.

ONLY MARKET STREET FESTIVAL MAY SELL OR PROVIDE ANY DRINKS, NO EXCEPTIONS!
IF YOU SELL OR PROVIDE DRINKS TO CUSTOMERS, YOU WILL BE ASKED TO LEAVE.
ARTS & CRAFTS VENDORS ARE NOT FOOD VENDORS.

POLITICAL BOOTHS ARE NOT ALLOWED.

BOOTHS ADVERTISING AND PROMOTING COMMERCIAL BUSINESSES ARE RESERVED FOR BUSINESS LEVEL AND ABOVE SPONSORS.

Please read the ENTIRE festival application before proceeding. If you still have questions, please email our festival team at info@columbusmainstreet.com.

How to apply:

- By email (info@columbusmainstreet.com).
- USPS mail at P.O. Box 1062, Columbus, MS 39703.
- In person at 107 5th Street North, Columbus, MS 39701.
- Fee: \$125 per 10x12 booth space (Credit Card, Cash, Check, or Money Order) *Credit Cards accepted securely by phone at 662-328-6305.*
- Additional \$50 late fee assessed after March 3, 2025.

What to expect:

- Electricity is not offered. Generators are not allowed.
- Event is RAIN OR SHINE!
- You must secure any tents, etc. with appropriate weights.
- You are responsible for providing your own tables, tents, chairs and other necessary items.
- ONLY vendor entrance is at the intersection of Main Street and 3rd Street South. Directional signage will be displayed.
- First in line, first allowed entrance.
- Early vendor set-up is optional and begins at 5pm on Friday, May 2nd. All vehicles and trailers must exit the festival area by 7pm on May 2nd. Afterwards, items may be carried on foot, and you may remain to set-up your booth if you like.
- Overnight security is not provided, but law enforcement presence is. MSF is not responsible for lost or stolen items.
- Vendor entrance opens at 6am Saturday, May 3rd. All vehicles and trailers must exit the festival area by 8am.
- Acceptance is a commitment to participate.
- Refunds of accepted applications are not customary.
- You will be mailed your vendor acceptance packet along with passes and your booth assignment and all appropriate information via USPS by April 1, 2025.
- You will be notified of receipt of application via email within three working days.
- You will be notified via email of your acceptance within two weeks of receipt of application.
- You may be placed on a waiting list if you are not immediately accepted and/or refunded within two weeks of application receipt.
- You will forfeit your booth fee and not be allowed to return if you do not comply with the festival policies.
- Received applications are not guaranteed placement; however, requests and seniority will be considered.



www.marketstreetfestival.com

info@columbusmainstreet.com

662-328-6305



Contact Name: _____ Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Cell Phone: _____ Phone #2 _____

If you would like to be featured on social media/website, please include precise information: _____

Number of 10x12 Booth Spaces _____ (Electricity is not provided. Generators are not allowed.) Fee Due: _____

Specific Type of Work to be Exhibited: _____

List previous years you have participated in the Market Street Festival: _____

The undersigned does hereby & forever discharge Main Street Columbus, Inc. or and from all manner of actions, suits, damages whatsoever in law or equity from any loss or damage to the undersigned's property, while in possession, supervision, or auspices of Main Street Columbus, it's agencies, representatives, volunteers or employees. The undersigned has read and will comply with all rules and regulations printed on this application. _____

Sign & Date